

Circular No.: SCA/745/0618/WX

SCAL Academy Seminar**Preparing Payment Claim and Payment Response under the SOP ACT****Organised by****SCAL ACADEMY****20 June 2018 (Wednesday), 2.00pm to 5.00pm****Introduction**

The objective of the seminar is to introduce participants to the Security of Payment Act and the key points on preparing payment claim and payment response.

Since the introduction of the Act, many organisation have used the Act to resolve payment problems including supply of materials and goods as well as professional services. The key point is the payment claim and payment response under the SOP Act Regime.

Participants will be given practical discussions and exercise to illustrate the operation of the SOP.

Course Objective

By the end of the talk, participants would have learned:

1. How the Security of Payment Act operates in principal
2. How to meet the time lines and what needs to be done when making an application to bring claims within the strict regime of Act.
3. Key points in preparing payment claims and payment response

Course Outlines

- Key points of the Security of Payment Act
- How the SOP ACT operates in the sense of the Word
- Key principal meeting deadlines when making a claim under the Security of Payment Act
- Key points when preparing payment claims
- How to prepare payment response under the SOP Act
- The rights when you have won a claim under the Security of Payment Act
- Enforcement of the Security of Payment Act
- The recent decisions and case law to understand the operation of the Act
- The art of settling and negotiating settlement under SOP Act

Accreditation

PDU's – 3 Units
CET – 3 Hours

(PENDING)

Who Should Attend

This seminar will be of immediate benefit to all involved in the building and construction industry, particularly the Project Managers, Project Engineers, Surveyors, Project Administrators, Contractors, Subcontractors, Architects, Consultants and Financial Advisors. Anyone involved in the Construction industry or who's interested in alternative dispute resolution. Lawyers & Legal practitioners interested in learning and applying the SOP Act

About the Speaker

David holds a Bachelor of Law degree from the University of London and Master of Business Administration degree from Victoria University. He has many years of legal experience in the private sector and presently working in a law firm. He is also an Advocate & Solicitor of the Supreme Court of Singapore.

Over the years, he has conducted legal training for the corporate sector on the various practical legal issues facing the corporate field and has lectured for many training institutions, on Business and Company Law. His forte is in the field of corporate and commercial drafting of contracts, including company matters. Mr. David Shanmugam has conducted legal training programmes for Singapore Institute of Chartered Secretaries and Administrators, National University of Singapore Continuing Education.

SEMINAR DETAILSDate: **20 June 2018 (Wednesday)**Time: **2.00pm – 5.00pm**Venue: **The Singapore Contractors Association Ltd
Construction House, 1 Bukit Merah Lane 2
Singapore 159760**Fee: \$150 SCAL Member
\$170 CIJC Member
\$180 Non Member
(*inclusive of 7% GST)

Registration Form

Please fill in print or type clearly on form below, & return your completed form details with payment to
(Form may be copied for additional participants)



SCAL Academy
150 Neil Road
Singapore 088879



Fax: 6793 4401



Tel: 6793 9020



ange@scal.com.sg /
elene@scal.com.sg



Attn: Ms Ange Gan / Ms Elene Yeo

“Preparing Payment Claim and Payment Response under the SOP ACT”

Date: **Wednesday, 20 June 2018**

Time: **2.00pm – 5.00pm**

Venue: **The Singapore Contractors Association Ltd @ Construction House, 1 Bukit Merah Lane 2, Singapore 159760**

Please register the following person(s) for the above preview:

Name: _____ NRIC/FIN No: _____ Designation: _____

Name: _____ NRIC/FIN No: _____ Designation: _____

Name of Company: _____ Company Reg No (ROC No): _____

Address of Company: _____ (S) _____

Contact Person: _____ Tel: (Office) _____ (HP) _____

Fax: _____ E-mail: _____

Enclosed is a crossed cheque no: _____ for S\$ _____ (Cheque should be crossed, marked “account payee only”,
made payable to **SCAL Academy Pte Ltd**) being registration fee for _____ person(s).

Fees per participant (please tick accordingly):

- | | | |
|--------------------------|---|---------------|
| <input type="checkbox"/> | SCAL Associate/Ordinary/SLOTS Member | \$ 150 |
| <input type="checkbox"/> | CIJC Member: Please circle – (ACES, IES, REDAS, SIA, SIBL, SISV, SPM) | \$ 170 |
| <input type="checkbox"/> | None of the Above | \$ 180 |

*Inclusive of: GST, refreshment & materials

Agreement & Disclaimers:

By registering for the above preview, I hereby affirm that I understand & abide to the following:

- Seats are limited, registration is on a first-come-first served basis, upon receipt of registration form, unless notified otherwise.
- Walk-in participants will only admitted on the basis of availability & full payment before attending the preview.
- A **Confirmation Letter** will be sent to me via either fax or e-mail. If I do not hear from SCAL Academy 03 days before commencement of preview, I will contact SCAL Academy on Tel: **6793 9020**.
- The full registration fee is payable before **13 June 2018**.
- A notice of replacement / postponement together with the full particulars of the new participant (for replacement) must be given to us at least 3 working days before workshop commencement. A charge of S\$50 (replacement) or S\$100 (postponement) will be imposed on such changes.
- A notice of cancellation must be given at least 3 working days before commencement of the workshop and 50% of workshop fee will be charged / returned. If notice is given less than 3 working days before the first day of the workshop, full fees will be charged and there will be no refund.
- “No-show” will not be given a refund nor credit towards a later program (unless there is a documented medical emergency).
- Trainer, topic & venue are correct at the time of printing. SCAL Academy Pte Ltd reserves the right to substitute speaker, cancel or change the content, venue & timing of the preview for reasons beyond its control.

Name/Authorized Signature/Designation

Company Stamp (if applicable)

Date