

## Developing Key Competencies for Effective HR Practitioners

Organised by



SCAL ACADEMY

**24 Jul 2018 (Tuesday), 2.00pm to 6.00pm**

### Introduction

Since the Industrial Evolution in the early twenties century, the human resource function has developed into the cornerstone of every successful organizations. This is especially so, given the fact that people is the greatest asset for companies from the start of its business operations. Understanding and developing key competencies in managing the human resource functions is key in making the HR practitioners effective HR CHAMPIONS. Through acquiring the right skills, the HR practitioner is better equipped to develop an effective and performance driven workforce. As a business partner, the HR function can then be able to play a pro-active role in contributing to the growth of an organization.

### Objective

At the end of this workshop, participants should be able to:

- ✓ Understand the key roles of a HR practitioner and the link to organizational success
- ✓ Identify the competencies required of an effective HR practitioner
- ✓ Develop the necessary skills/competencies to become a HR Champion
- ✓ Gather knowledge to stay relevance and be an effective contributor to the organization

### Programme Outlines

The workshop content are as follows:

- The evolution of the human resource(HR) function –from a cost centre to a business partner
- The importance of the HR function and its link to organizational success
- Identify the competencies required for an effective HR practitioner
- How to develop into HR Champions.
- Identify the steps required to stay relevance and be a major contributor to the organization.

### Who Should Attend

This seminar will be of immediate benefit to HR practitioners; and Managers and Executives with HR responsibilities.

### Benefits of attending this course

- Understand the roles of today's HR practitioners
- Acquire the necessary HR competencies to become HR Champion of the organization
- Able to stay relevance and be a major contributor to organizational success.

### Speaker Profile

Mr Hubert KUM is currently the Principal Consultant of Elite HR Services Pte Ltd which offers HR consultancy services in addition to the company's core business in the provision of recruitment and employment search services. His clients are mainly from the Oil and Gas, Manufacturing and Services sectors.

Mr Hubert KUM has accumulated more than 20 years of human resources management experience serving the MNCs and SMEs SMEs (NTUC Income, Agility Logistics, Tally Solutions, Metal Component Engineering) in various industries. Leading a team of HR professional as Head of Department then, Mr Hubert KUM spearheaded the HR initiatives in the organizations that he worked with including the formulation of HR policies, reviewing of compensation and benefits programs as well as learning and development activities within those organizations.

Mr Hubert KUM is also a course facilitator with 15 years of lecturing experience at certificate, diploma and degree level in subjects such as Human Resource Management as well as Marketing and Business. He holds a Master in Business Administration (HR major) from the University of Central Queensland, a Graduate Diploma in Compensation and Benefits Management from the Singapore Institute of Management (SIM) and a Diploma in HRM from the then Singapore Productivity Board.

### WORKSHOP DETAILS

Date: **24 Jul 2018 (Tuesday)**

Time: **2.00pm – 6.00pm**

Venue: **The Singapore Contractors Association Ltd  
Construction House, 1 Bukit Merah Lane 2  
Singapore 159760**

Fee: **\$170 SCAL Member**

**\$180 CIJC Member**

**\$200 Non Member**

*(\*inclusive of 7% GST)*

# Registration Form

Please fill in print or type clearly on form below, & return your completed form details with payment to  
(Form may be copied for additional participants)



SCAL Academy  
150 Neil Road  
Singapore 088879



Fax: 6793 4401



Tel: 6793 9020



[ange@scal.com.sg](mailto:ange@scal.com.sg)  
[/yensze@scal.com.sg](mailto:yensze@scal.com.sg)

☞ Attn: Ms Ange/ Ms Yen Size

## "Developing Key Competencies for Effective HR Practitioners"

Date: **Thursday, 24 Jul 2018**

Time: **2.00pm– 6.00pm**

Venue: **The Singapore Contractors Association Ltd @ Construction House, 1 Bukit Merah Lane 2, Singapore 159760**

Please register the following person(s) for the above preview:

Name: \_\_\_\_\_ NRIC/FIN No: \_\_\_\_\_ Designation: \_\_\_\_\_

Name: \_\_\_\_\_ NRIC/FIN No: \_\_\_\_\_ Designation: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Company Reg No (ROC No): \_\_\_\_\_

Address of Company: \_\_\_\_\_ (S) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Tel: (Office) \_\_\_\_\_ (HP) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Enclosed is a crossed cheque no: \_\_\_\_\_ for S\$ \_\_\_\_\_ (Cheque should be crossed, marked "account payee only",  
made payable to **SCAL Academy Pte Ltd**) being registration fee for \_\_\_\_\_ person(s).

Fees per participant (please tick  accordingly):

- |                          |                                                                       |               |
|--------------------------|-----------------------------------------------------------------------|---------------|
| <input type="checkbox"/> | SCAL Associate/Ordinary/SLOTS Member                                  | <b>\$ 170</b> |
| <input type="checkbox"/> | CIJC Member: Please circle – (ACES, IES, REDAS, SIA, SIBL, SISV, SPM) | <b>\$ 180</b> |
| <input type="checkbox"/> | None of the Above                                                     | <b>\$ 200</b> |

\*Inclusive of: GST, refreshment & materials

### Agreement & Disclaimers:

By registering for the above preview, I hereby affirm that I understand & abide to the following:

- Seats are limited, registration is on a first-come-first served basis, upon receipt of registration form, unless notified otherwise.
- Walk-in participants will only admitted on the basis of availability & full payment before attending the preview.
- A **Confirmation Letter** will be sent to me via either fax or e-mail. If I do not hear from SCAL Academy 03 days before commencement of preview, I will contact SCAL Academy on Tel: **6793 9020**.
- The full registration fee is payable before **20 Jul 2018**.
- A notice of replacement / postponement together with the full particulars of the new participant (for replacement) must be given to us at least 3 working days before workshop commencement. A charge of S\$50 (replacement) or S\$100 (postponement) will be imposed on such changes.
- A notice of cancellation must be given at least 3 working days before commencement of the workshop and 50% of workshop fee will be charged / returned. If notice is given less than 3 working days before the first day of the workshop, full fees will be charged and there will be no refund.
- "No-show" will not be given a refund nor credit towards a later program (unless there is a documented medical emergency).
- Trainer, topic & venue are correct at the time of printing. SCAL Academy Pte Ltd reserves the right to substitute speaker, cancel or change the content, venue & timing of the preview for reasons beyond its control.

\_\_\_\_\_  
Name/Authorized Signature/Designation

\_\_\_\_\_  
Company Stamp (if applicable)

\_\_\_\_\_  
Date