

Circular No.: SCA/822/0718/AG
SCAL Academy Workshop

Business Continuation & Management and Keyman insurance

Organised by



SCAL ACADEMY

18 Jul 2018, Wednesday, 2.00pm – 5.00pm

OVERVIEW

Business Continuation & Management

Building a business is tough. More importantly, maintaining the legacy of a successful business is equally tough. In this session, we will explore on planning for business succession either for your corporate, small businesses or family business.

COURSE OBJECTIVE

- What is Business Succession Planning?
- Why is Business Succession Planning important for businesses?
- What will happen if there is No Business Succession Plan in place?
- What are the events that may trigger a succession of business?
- What are the tools involve in Business Succession Planning?
- What are the Succession Planning strategies?
- What are the considerations in Business Succession Planning?

OVERVIEW

Keyman insurance

According to IRAS definition on “Keyman”, Keyman refers to key personnel of the business who possesses special qualifications and experience that are of irreplaceable value to the business. In this context, special qualifications is not limited to academic and professional qualifications, but include other abilities such as personal connections, business acumen etc. The key requirement is to demonstrate that these qualifications are pivotal in bringing in profits for the company. The “keyman” is, thus, someone who has the prime responsibility for bringing in the profits of the business and his death or disability would result in the business suffering a significant loss of profits.

COURSE OBJECTIVE

- What is a Keyman?
- Who is the Keyman or Key Person in your company?
- What is Keyman Insurance or Key Person Protection Insurance?
- Why need Keyman Insurance?

ABOUT THE TRAINERS

Lee Mun Sik (CLU, ChFC, FChFP, FIFP (S'pore), Dip SCI (Life), Dip SCI (General))

Chartered Life Underwriter | Chartered Financial Consultant | Fellow Chartered Financial Practitioner | Fellow Insurance and Financial Practitioner

Mr. Lee Mun Sik is a Chartered Life Underwriter, Chartered Financial Consultant and Chartered Financial Practitioner with more than 20 years of insurance advice and financial planning experience. Through his practice in life insurance and general insurance, he provides financial planning services, investment advice and retirement planning, commercial insurance for individual and corporate clients. He has conducted financial planning talks and workshops at MOH, SGH, MOE, SDU, SDS, ITE, SAFRA, NSRCC, SCAL, Community Clubs, Singapore Polytechnic and Malaysian Assurance Alliance Berhard (MAA). He is also an English and Mandarin speaker for MoneySENSE programme. He holds Diploma in Life Insurance, Diploma in General Insurance, Certificate in Investment-Linked Products, Certificate in Health Insurance, Certificate in Financial Needs Analysis and Fellow Member of The Insurance and Financial Practitioner Association of Singapore.

WORKSHOP DETAILS

Date: **18 Jul 2018, Wednesday**

Time: **2.00pm – 5.00pm**

Venue: The Singapore Contractors Association Ltd
Construction House, 1 Bukit Merah Lane 2
Singapore 159760

Fee: \$120 SCAL Member
\$130 CIJC Member
\$150 Non Member
(*inclusive of 7% GST)

Registration Form

Please fill in print or type clearly on form below, & return your completed form details with payment to
(Form may be copied for additional participants)



SCAL Academy
150 Neil Road
Singapore 088879



Fax: 6793 4401



Tel: 6793 9020



ange@scal.com.sg /
yensze@scal.com.sg

☞ Attn: Ms Ange / Ms Yen Sze

“Business Continuation & Management and Keyman insurance”

Date: **Wednesday, 18 Jul 2018**

Time: **2.00pm– 5.00pm**

Venue: **The Singapore Contractors Association Ltd @ Construction House, 1 Bukit Merah Lane 2, Singapore 159760**

Please register the following person(s) for the above preview:

Name: _____ NRIC/FIN No: _____ Designation: _____

Name: _____ NRIC/FIN No: _____ Designation: _____

Name of Company: _____ Company Reg No (ROC No): _____

Address of Company: _____ (S) _____

Contact Person: _____ Tel: (Office) _____ (HP) _____

Fax: _____ E-mail: _____

Enclosed is a crossed cheque no: _____ for S\$ _____ (Cheque should be crossed, marked “account payee only”,

made payable to **SCAL Academy Pte Ltd**) being registration fee for _____ person(s).

Fees per participant (please tick accordingly):

- | | | |
|--------------------------|-----------------------------------------------------------------------|---------------|
| <input type="checkbox"/> | SCAL Associate/Ordinary/SLOTS Member | \$ 120 |
| <input type="checkbox"/> | CIJC Member: Please circle – (ACES, IES, REDAS, SIA, SIBL, SISV, SPM) | \$ 130 |
| <input type="checkbox"/> | None of the Above | \$ 150 |

*Inclusive of: GST, refreshment & materials

Agreement & Disclaimers:

By registering for the above preview, I hereby affirm that I understand & abide to the following:

- Seats are limited, registration is on a first-come-first served basis, upon receipt of registration form, unless notified otherwise.
- Walk-in participants will only admitted on the basis of availability & full payment before attending the preview.
- A **Confirmation Letter** will be sent to me via either fax or e-mail. If I do not hear from SCAL Academy 03 days before commencement of preview, I will contact SCAL Academy on Tel: **6793 9020**.
- The full registration fee is payable before **16 Jul 2018**.
- A notice of replacement / postponement together with the full particulars of the new participant (for replacement) must be given to us at least 3 working days before workshop commencement. A charge of S\$50 (replacement) or S\$100 (postponement) will be imposed on such changes.
- A notice of cancellation must be given at least 3 working days before commencement of the workshop and 50% of workshop fee will be charged / returned. If notice is given less than 3 working days before the first day of the workshop, full fees will be charged and there will be no refund.
- “No-show” will not be given a refund nor credit towards a later program (unless there is a documented medical emergency).
- Trainer, topic & venue are correct at the time of printing. SCAL Academy Pte Ltd reserves the right to substitute speaker, cancel or change the content, venue & timing of the preview for reasons beyond its control.

Name/Authorized Signature/Designation

Company Stamp (if applicable)

Date