

Circular No.: SCA/752/0518/WX

SCAL Academy Seminar

Account Payable and Security of Payment (SOP) Act workshop

Organized by**SCAL ACADEMY****20 Jun 2018 (Wednesday), 10.00am to 5.00pm**

SYNOPSIS

The objective of the seminar is to introduce participants to the Security of Payment Act and on how it operates in the practical context. The theme will be on how the SOP is it is called in short form operates.

Course Outlines

- Key points of the Security Of Payment Act
- How the SOP ACT operates in the sense of the Word
- Key principal meeting deadlines when making a claim under the Security of Payment Act
- Outcome if the strict deadlines on the notice periods are not met
- How to prepare for claims under the Security of Payment Act
- The rights when you have won a claim under the Security of Payment Act
- Enforcement of The Security of Payment Act

Who Should Attend

This seminar will be of immediate benefit to Managing Directors, Sales Director Contracts Managers / Executive, Program Managers, Business Managers, Marketing Managers / Executive, Project Engineers, Group Financial Controllers, Financial Controllers, Business Advisers, Bankers, Consultants, Company Secretaries, Administrators, Credit Executives, Finance and Operations Executives, Maintenance Managers and Account Supervisors

Seminar Details

Date: **20 Jun 2018 (Wednesday)**Time: **10.00am – 5.00pm**Venue: **The Singapore Contractors Association Ltd
Construction House, 1 Bukit Merah Lane 2
Singapore 159760**Fee: **\$230 SCAL Member****\$240 CIJC Member****\$250 Non Member***(*inclusive of 7% GST)*

TRAINER'S PROFILE: Mr. David Shanmugan

David holds a Bachelor of Law degree from the University of London and Master of Business Administration degree from Victoria University. He has many years of legal experience in the private sector and presently working in a law firm. He is also an Advocate & Solicitor of the Supreme Court of Singapore. Over the years, he has conducted legal training for the corporate sector on the various practical legal issues facing the corporate field and has lectured for many training institutions, on Business and Company Law. His forte is in the field of corporate and commercial drafting of contracts, including company matters. Mr. David Shanmugam has conducted legal training programmes for Singapore Institute of Chartered Secretaries and Administrators, National University of Singapore Continuing Education

TRAINER'S PROFILE: Mr. Richard Thai

Richard Thai is a Principal Consultant from Allegro Consulting Pte Ltd. He has worked on projects with companies like Fudo Construction Co. Ltd, Kusan Construction Co. Ltd, Samsung Engineering and Construction Co. Ltd, McConnell Dowell South East Asia Pte Ltd. Projects experience include ground improvements to MRT projects to building projects.

Richard Thai had over 26 years of experience regarding running companies and providing consultancies to implement ERP projects for companies. He has conducted many academic courses on Financial Accounting and Managerial Accounting for academic institutes like the Republic Polytechnic, RMIT, MIFM seminars and workshops for companies. He has been described by many as a motivating and entertaining speaker with the unique ability to engage a wide audience.

Richard Thai graduated from the National University of Singapore with BSc (Hons) and Master in Business Administration and has Post Graduate Diploma in Education from the Institute of Education (NIE). Currently he is teaching in the institutions like the Republic Polytechnic, SIM and various business schools. He has designed many courses in areas like Human Resource, IT, finance management, operations process, costing, marketing, sales, service management, phonics, team management.

As seats are limited, registration will be on a first-come-first-serve basis. Please send in your application as soon as possible.

For further information, please contact **Ms Ange Gan / Ms Yen Sze** at Tel: **6793 9020** or email: ange@scal.com.sg / yensze@scal.com.sg. Alternatively, you may access our homepage at www.scal-academy.com.sg and click on "SEMINARS" for details and registration.

We look forward to your presence and participation at the coming seminar. Thank you

Programme Outline:

Time	Agenda
9.30am	Registration
10.00am	Security of Payment (SOP) Act – Part 1 <i>by Mr. David Shanmugam</i>
11.00am	Tea-break
11.15am	Security of Payment (SOP) Act – Part 2 <i>by Mr. David Shanmugam</i>
1.00pm	End of Session
2.00pm	Manage Accounts Payable Effectively for Construction Firms – Part 1 <i>by Mr. Richard Thai</i>
3.00pm	Tea-break
3.15pm	Manage Accounts Payable Effectively for Construction Firms – Part 2 <i>by Mr. Richard Thai</i>
5.30pm	End of Session

Registration Form

Please fill in print or type clearly on form below, & return your completed form details with payment to
(Form may be copied for additional participants)



SCAL Academy
150 Neil Road
Singapore 088879



Fax: 6793 4401



Tel: 6793 9020



ange@scal.com.sg /
yensze@scal.com.sg

☞ Attn: Ms Ange Gan / Yen Sze

“Account Payable and Security of Payment (SOP) Act workshop”

Date: Monday 20 Jun 2018

Time: 10.00am– 5.00pm

Venue: The Singapore Contractors Association Ltd @ Construction House, 1 Bukit Merah Lane 2, Singapore 159760

Please register the following person(s) for the above preview:

Name: _____ NRIC/FIN No: _____ Designation: _____

Name: _____ NRIC/FIN No: _____ Designation: _____

Name of Company: _____ Company Reg No (ROC No): _____

Address of Company: _____ (S) _____

Contact Person: _____ Tel: (Office) _____ (HP) _____

Fax: _____ E-mail: _____

Enclosed is a crossed cheque no: _____ for S\$ _____ (Cheque should be crossed, marked “account payee only”,
made payable to **SCAL Academy Pte Ltd**) being registration fee for _____ person(s).

Fees per participant (please tick accordingly):

- | | | |
|--------------------------|---|---------------|
| <input type="checkbox"/> | SCAL Associate/Ordinary/SLOTS Member | \$ 230 |
| <input type="checkbox"/> | CIJC Member: Please circle – (ACES, IES, REDAS, SIA, SIBL, SISV, SPM) | \$ 240 |
| <input type="checkbox"/> | None of the Above | \$ 250 |

**Inclusive of: GST, refreshment & materials*

Agreement & Disclaimers:

By registering for the above preview, I hereby affirm that I understand & abide to the following:

- Seats are limited, registration is on a first-come-first served basis, upon receipt of registration form, unless notified otherwise.
- Walk-in participants will only admitted on the basis of availability & full payment before attending the preview.
- A **Confirmation Letter** will be sent to me via either fax or e-mail. If I do not hear from SCAL Academy 03 days before commencement of preview, I will contact SCAL Academy on Tel: **6793 9020**.
- The full registration fee is payable before **18 Jun 2018**.
- A notice of replacement / postponement together with the full particulars of the new participant (for replacement) must be given to us at least 3 working days before workshop commencement. A charge of S\$50 (replacement) or S\$100 (postponement) will be imposed on such changes.
- A notice of cancellation must be given at least 3 working days before commencement of the workshop and 50% of workshop fee will be charged / returned. If notice is given less than 3 working days before the first day of the workshop, full fees will be charged and there will be no refund.
- “No-show” will not be given a refund nor credit towards a later program (unless there is a documented medical emergency).
- Trainer, topic & venue are correct at the time of printing. SCAL Academy Pte Ltd reserves the right to substitute speaker, cancel or change the content, venue & timing of the preview for reasons beyond its control.

Name/Authorized Signature/Designation

Company Stamp (if applicable)

Date